



# LINCOLN UNIVERSITY

## Intensive English Program (IEP)

### IEP 1 – Writing

### Fall 2011 Course Syllabus

<b>Course Title:</b>	Intensive English Program (IEP) 1 – Writing
<b>Lecture Schedule:</b>	<b>Wednesday</b> 9:00 am – 12:35 pm
<b>Credit:</b>	Non-credit
<b>Prerequisite(s):</b>	None
<b>Instructor:</b>	Professor William Hyman
<b>Office Hours:</b>	By appointment, Room 407
<b>Email:</b>	wmhyman33@hotmail.com
<b>Instructional Materials:</b>	bi-lingual dictionary

#### **COURSE DESCRIPTION**

Students are taught to write compositions using a variety of grammatical tenses and structures in semi-controlled to freer compositions. The emphasis is on grammatical structure, but various types of organization such as description, narration, classification, comparison and contrasts are also introduced and practiced in guided formats.

#### **LEARNING OBJECTIVES**

Students will acquire the skills in writing clearly, honestly and forcefully in English. They will be required to demonstrate those skills by writing essays and journals.

#### **METHODOLOGY**

The course will be conducted in the form of lectures and discussions on the topics stated in the course description. Students will write essays and keep journals, which the teacher will correct and comment upon. Afterwards, the students will re-write their pieces for the teacher to review. In this endeavor, the teacher works one-to-one privately with the students. The teacher discusses principles of effective writing with the class.

#### **EVALUATION**

Students' progress, or lack of it, should be obvious to both the students and the teacher through their pieces. Quizzes will be conducted at irregular intervals.

## **GRADING**

Essays: 50%, Journals: 30%, Quizzes: 20%

All results of written performance will employ a numerical scoring system that is convertible to grades as indicated below.

94-100	A	73-76	C
90-93	A-	70-72	C-
87-89	B+	67-69	D+
83-86	B	63-66	D
80-82	B-	60-62	D-
77-79	C+	0-59	F

The final grade for the course will be given by the cumulative score calculated as weighted scores for each activity according to the percentage mentioned above.

## **COMMENTS**

- Students should expect to increase their English vocabulary and to do much vocabulary homework.
- If they miss a class, they will be responsible for the material covered.
- Cellular phones must be turned off or the ringing mode silenced.
- Students should not hesitate to ask questions or make comments.

## **MODIFICATION OF THE SYLLABUS**

The instructor reserves the right to modify this syllabus during the semester. Announcements of any changes will be made in the classroom.

Last updated: 8/1/2011