Lincoln University

ENG 82 – WRITTEN COMMUNICATION
COURSE SYLLABUS
Fall 2024
Instructor: Professor David Frasca
Class sessions: Tuesday 3:30 – 6:15 PM
Credit: 3 units / 45 Lecture hours
Prerequisites/co-requisites: None
Level: Introductory (I)
Office hours and location: by arrangement only, room 309
Office phone: 510-628-8036
University instructor email: dfrasca@lincolnuca.edu
Course-related email: same as above
Pronouns : He , Him , His
Last Revision: August, 2024

Course Description

A review of grammar and the fundamentals of composition. Practice in writing themes, good paragraph to essay skills reviewed and other short papers given. Particular attention is directed toward writing good solid essays for University level courses (3 units)

Educational Objectives

Students will develop their writing skills for academic, professional, and socio-cultural purposes, in theme-centered essay writing. Students will learn editing skills, use of pre, during, and post writing strategies, topic mapping and other resources.
Students will demonstrate written communication skills in writing and presenting their essays for personal, peer and instructor evaluation based on established rubrics, including competencies in planning, drafting, editing, and documentation skills.

Course Learning Outcomes[1]

	Course Learning Outcome *Successful students are able to:*	**Program Learning Outcome**	**Institutional Learning Outcomes**	**Assessment Activities** *As demonstrated by successful completion of and/ or participation in coursework and beyond.*
1	Develop writing skills for academic, professional, and socio-cultural purposes	PLO 1	ILO 1a, ILO 7a	Successfully completed written assignments mode-centered, audience-oriented, well-formed writing

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[1] Detailed description of learning outcomes and information about the assessment procedure are available at the Learning Outcomes Assessment section of LU website.

2	Appropriately use topic specification, writing planning, researching, design, development, editing, and documentation			Mode-centered, audience oriented, well-executed grammatically and stylistically, punctually presented essay writing
3	Use pre, during, and post writing strategies			Completed written work Peer evaluation
4	Apply topic mapping and other resources			Completed written work
5	Demonstrate written communication skills in writing and presenting their essays for personal, peer and instructor evaluation	PLO 3	ILO 2a, ILO 6a	Completed written work Peer evaluation Instructor evaluation
6	Demonstrate achieved competencies in planning, drafting, editing, and documentation skills.	PLO 4	ILO 1a	Assigned essays Completed written work Peer evaluation Instructor evaluation
7	Compose well-organized written communications suitable for personal, academic, and professional purposes	PLO 5	ILO 3a, ILO 4a	Assigned essays Completed written work Peer evaluation Instructor evaluation

Instructional Materials and References

Required Texts
Great Writing 4 Great Essays , Folse/Muchmore-Vokoun/Vestri Solomon
https://www.cengage.com/coursepages/GREATWRITING

Instructional Methodology

The course sessions will include lectures, A/V-augmented presentations (text-based and other topically related relevant audio/video/web resources), written and oral classroom exercises and readings applying course concepts, small group and classroom
discussions, individual and group assignments based on course units, with emphasis on student

engagement in learning by doing.

Assignments and projects require students to actively use resources of the library. Detailed guide to business *resources of the library* as well as the description of Lincoln University approach to *information literacy* are available at the [LU Library](#) website (lincolnuca.libguides.com).

Student Responsibilities

Students are expected to consistently attend class punctually and fully (arriving on time and leaving the classroom only at the scheduled break and end times). Successful students participate in individual, pair and group work in a productive manner, prepare and perform well on papers, complete assignments according to schedule and at a level appropriate to university rubrics, and take personal responsibility for meeting the objectives of the course.

Students will not use cell phones or other devices in class unless instructed by the professor to do so.

Topical Outline

English 82 covers the aspects of composing well-organized written communications. The core of the course will emphasize practice in organizing ideas in a clear, logical manner and other elements involved in writing papers in descriptive, cause-effect, comparison and classification contexts. Student and professional writing models will be used throughout the units.

Homework Assignments

Students will complete two of 4 essays: narrative, comparison, cause and effect and argumentative and have the option of turning in one as a finished paper by a mid-term and another as a final or a third choice. In addition, for each of the course assignments, students will do the following:

• Read and reflect on assigned units as outlined on the course schedule.

• Review and respond to the assignments. In your response, outline the key questions and answers generated by your reading and reflection.

Course Schedule

Unit 1	Exploring the essay	Introduction/Body/Conclusion
Unit 2	Connectors and Relationship words	To learn How to write a narrative essay
Unit 3	Connectors for comparative essays	To learn to write a comparative essay
Unit 4	Connectors for cause-effect essay	To learn to write a cause-effect essay
Unit 5	Controlling tone with modals	To write an argumentative essay

Assessment Criteria & Method of Evaluating Students

*Students will demonstrate thei*r level of proficiency and achievement through appropriate and accurate application of written communication theory and skills. Assessments of improved

competence in writing descriptive, comparison, informative, cause-effect and/or classification essays and personal and peer evaluations and reflections are fundamental to the grades attained.

Grade	A	A-	B+	B	B-	C+	C	C-	D+	D	F
Points	95-100	90-94	87-89	84-86	80-83	77-79	74-76	70-73	65-69	60-64	0-59

The final grade for the course will be given as the total weighted score for all activities according to the percentage shown in the table below.

Items	Points
Class Work: oral and written exercises and class participation	25
Quizzes	20
Midterm Folder	20
Final Folder	35
Total	100

Please note:

Revisions to the schedule will be announced in class as needed. Class attendance is required. Required textbooks must be obtained as soon as possible and brought to class for each session. Class participation is required for enhanced learning through applied content, group interactions, and individual and small group presentations. Plagiarized content is strictly prohibited: Researched materials must be documented using a consistent style for both in text and end-text citations of sources using the published standards of the most recent subject-appropriate style guide, such as APA (social sciences) or MLA (humanities), for example. **Due to the misuse of AI, some essays will be written in class, if not, you are responsible for presenting your paper trail : brainstorming notes, outlines as well as your rough draft** Missed exams and assignments require certified excuses (signed documentation by an appropriate medical or other official representative). With documentation, a makeup exam may be scheduled. Electronics are not allowed during exams. ONCE AGAIN, **Cell phones should not be active during class sessions.**