

# Memo

To: FOREIGN/ F-1 STUDENTS OF LINCOLN UNIVERSITY

From: Accounting Office

Date: 10/2/2024

Re: Form 1098 - T

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All Foreign/ F-1 students who need the Form 1098-T should make their request to the Accounting Office with the “Request for Form 1098-T” form. Before submitting the form to the Accounting Office, please make sure to contact the Admissions and Records Office ([records@lincolnuca.edu](mailto:records@lincolnuca.edu)) to have the “For Admission Use Only” section filled out. To comply with IRS regulations, the requesting deadline is **December 31<sup>st</sup>, 2024**.

If you need a Form 1098 - T and do not request it by providing a correct social security number or individual taxpayer identification number before the deadline, your Form 1098 – T will not be issued.

Lincoln University employees cannot assist you with your specific tax questions, please consult with a qualified tax professional if you need assistance.