



Lincoln University

BA 380 – MBA Special Topics in Business Administration:

Consulting Business

COURSE SYLLABUS

Fall 2023

Instructor: Prof. Alexey Brudno
Lecture Schedule: Wednesday, 9:00 AM – 11:45 AM (online)
Zoom Link: <https://us06web.zoom.us/j/81540089930>
Meeting ID: 815 4008 9930
Passcode: 281621
Credits: 3 units (45 lecture hours)
Level: Mastery 1 (M1)
Contact information: e-mail: abrudno@lincolnuca.edu
Textbook: Elaine Biech, Business of Consulting (The Basics and Beyond),
Edition, Wiley 2019
*** Previous and new editions of this book are okay too ***
Last Revision: July, 2023

CATALOG DESCRIPTION

This course offers topics of specialized interest, including case studies and independent research. Topics vary; so, students may include this in a customized concentration. This course may substitute for a concentration only once with the permission of the Provost. (3 units)

Prerequisite: Instructor's permission

COURSE DESCRIPTION

The course focuses on important areas of consulting business not covered by the regularly offered courses. A specific topic for it is chosen by the instructor and announced in the syllabus.

COURSE OBJECTIVES

- To introduce students to the basic concepts of Consulting Business (CB), its major challenges and strategies in global environment.
- To introduce students to a variety of CB approaches and directions.
- To introduce students to strategic and tactical aspects of CB.
- To introduce students to technical and social challenges of CB.

All topics will be illustrated by examples of practical usage of CB.

COURSE LEARNING OUTCOMES¹

	Course LO	Program LO	Institutional LO	Assessment
1	Develop and exhibit applied and theoretical knowledge in the field of CB	PLO 1	ILO 1b, ILO 2b	Quizzes, midterm/final exam
2	Develop ability to evaluate and optimize CB models	PLO 2	ILO 2b, ILO 4b	Quizzes, midterm/final exam
3	Communicate new developments	PLO 3	ILO 2b, ILO 7b	Research assignments
4	Demonstrate autonomy, creativity, and responsibility for managing professional practices	PLO 4	ILO 4b, ILO 5b, ILO 6b	Class activities, technical presentations

PROCEDURES AND METHODOLOGY

This is an online instruction course. Lecture method is used in combination with a supervised business case study. The emphasis will be on learning by doing assignments and projects require students to actively use resources of the library.

Assignments and projects require students to actively use resources of the library. Detailed guide to business *resources of the library* as well as the description of Lincoln University approach to *information literacy* are available at the [LU Library](http://lincolnuca.libguides.com) website (lincolnuca.libguides.com).

REQUIREMENTS

Continuous assessment is emphasized. Students must complete all assignments and take all quizzes, mid-term exam and final exam on the dates due.

Plagiarism will result in the grade “F” and a report to the administration.

ATTENDANCE

Students are expected to attend each class session. If you cannot attend a class due to a valid reason, please notify the instructor prior to the class.

EXAMS

Both, midterm and final exams are structured as written true/false and multiple-choice questions that cover the theoretical material. Exams will cover all assigned chapters, any additional readings or supplementary materials covered in class. The exams are neither “open book” nor “open notes.” Cheating in exam results in immediate termination of the exam, grade “F” with ZERO points, and report to the dean.

¹ Detailed description of learning outcomes and information about the assessment procedure are available at the [Learning Outcomes Assessment](#) section of LU website.

GRAIDING AND SCORING

All activities will be graded according to the points as shown below.

The final grade for the course will be given as the total weighted score for all activities according to the percentage shown in the table below.

Grade	A	A-	B+	B	B-	C+	C	C-	D+	F
Points	94-100	90-93	87-89	84-86	80-83	77-79	74-76	67-69	60-66	0-59

The final grade for the course will be given as a weighted score for all activities.

<u>Activity</u>	<u>Time</u>	<u>Percent</u>
Attendance, Quizzes	During the course	10%
Midterm exam	According to schedule	35%
Final exam	According to schedule	55%
Total		100%

COURSE SCHEDULE

Class	Date	Topic	Book chapter
Lecture 1	08/23	Consulting Business, being a Consultant	Ch. 1
Lecture 2	08/30	Skills, Talents, and Tolerance	Ch. 2
Lecture 3	09/06	Money Matters	Ch. 3-4
Lecture 4	09/13	Starting your own Consulting	Ch. 4-6
Lecture 5	09/20	Marketing, Contracting, Implementations	Ch. 4-6
Lecture 6	09/27	Consulting Business Networking	Ch. 4-6
Lecture 7	10/04	Building a Client Relationship	Ch. 7
Midterm Exam	10/11	Midterm Exam	Ch. 1-7
Lecture 8	10/18	Consulting Business Growing	Ch. 8
Lecture 9	10/25	Consulting Business Ethics	Ch. 9
Lecture 10	11/01	Consulting Business Personal Implications	Ch. 10-11
Lecture 11	11/08	Consulting Business with the Government organizations	Special topic
Lecture 12	11/15	Consulting Business and AI	Special topic
Fall recess	11/22	No classes	
Final Exam	11/29	Final Exam	Ch. 1-11, special topics
Final class	12/06	The course final grades and closing remarks	

CHEATING AND PLAGIARISM

Cheating is the actual or attempted practice of fraudulent or deceptive acts for the purpose of improving one's grade or obtaining course credit. Acts of cheating include, but are not limited to the following:

- a) plagiarism;
- b) copying or attempting to copy from others during an examination or on an assignment;
- c) communicating test information and/or solutions with another person during an examination;
- d) allowing others to do an assignment or portion of an assignment;
- e) using a commercial term paper service.

Penalties for cheating and plagiarism range from 0 or F on an assignment, through an F for the course, to expulsion from the university. Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Dean of Students, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action.

LETTERS OF RECOMMENDATION

Letters of recommendation will be provided upon request to students, who have completed all course requirements and received grade “A” for the course.

OTHER COMMENTS

- Please participate. What you put into the class will determine what you get out of it - and what others get out of it.
- Please come on time. Late arrivals disturb everyone else.
- If you miss a class, you are responsible for getting notes/slide printouts on the material covered from a classmate or the instructor.
- To avoid distracting noise in class, cellular phones must be turned off or the ringing mode silenced.
- Questions and comments during the class are welcome. Do not hesitate to ask questions - do not leave anything unclear for you.

MODIFICATION OF THE SYLLABUS

The instructor reserves the right to modify this syllabus at any time during the semester. Announcements of any changes will be made in a classroom.